

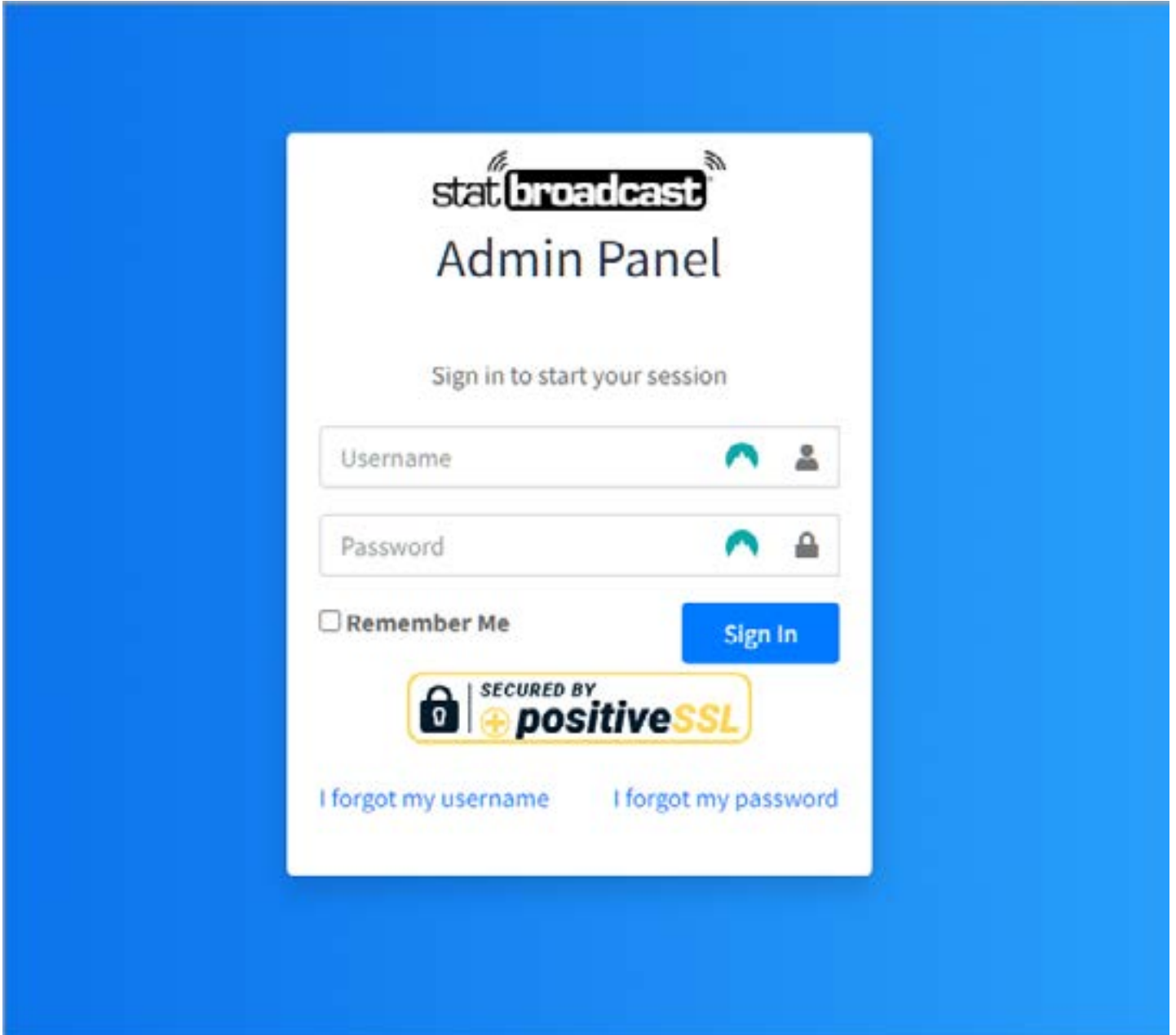


# *Create a Test Event*

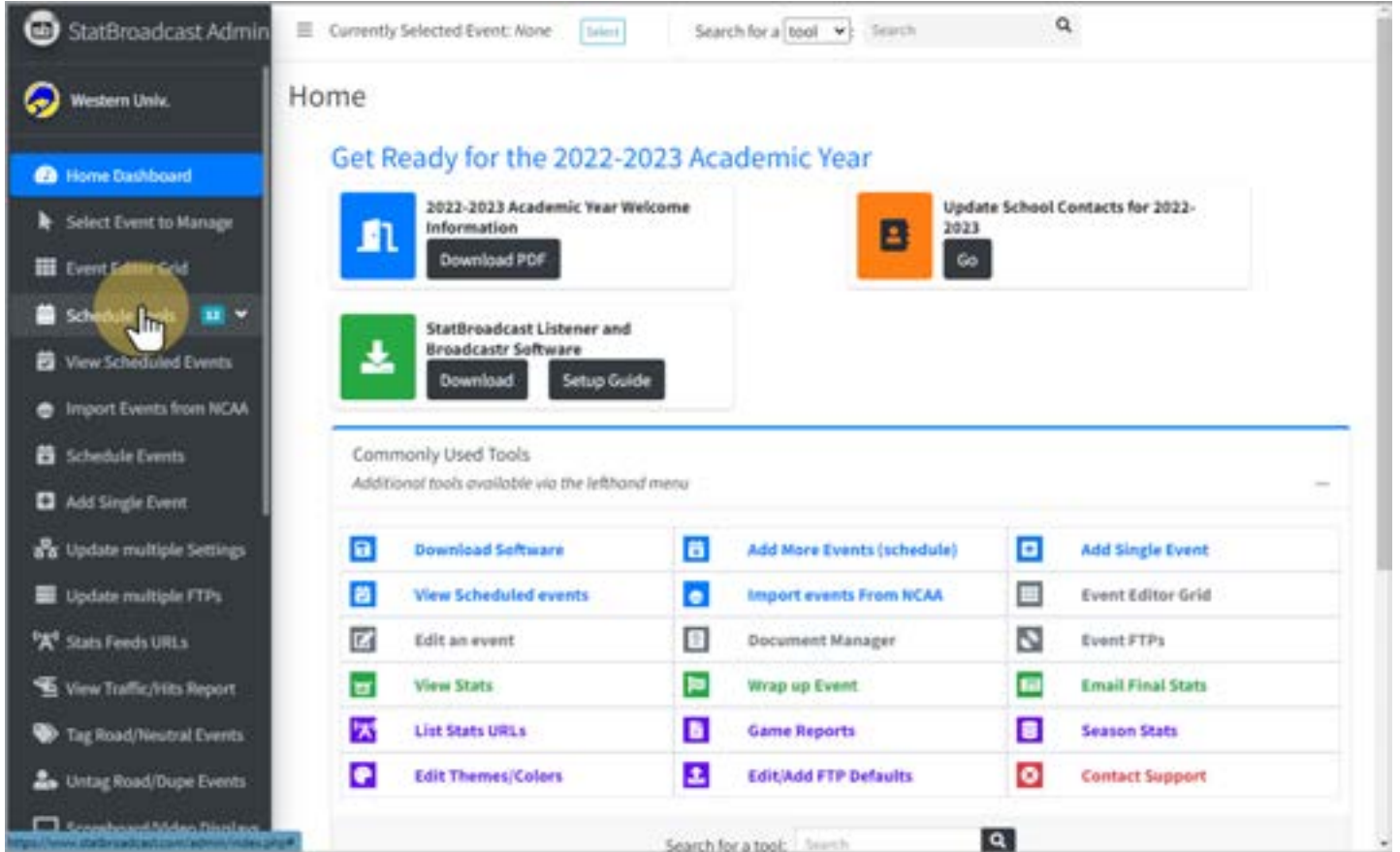
Before you can test your stats setup, you'll need to create a test event on StatBroadcast

## 1. Log into StatBroadcast

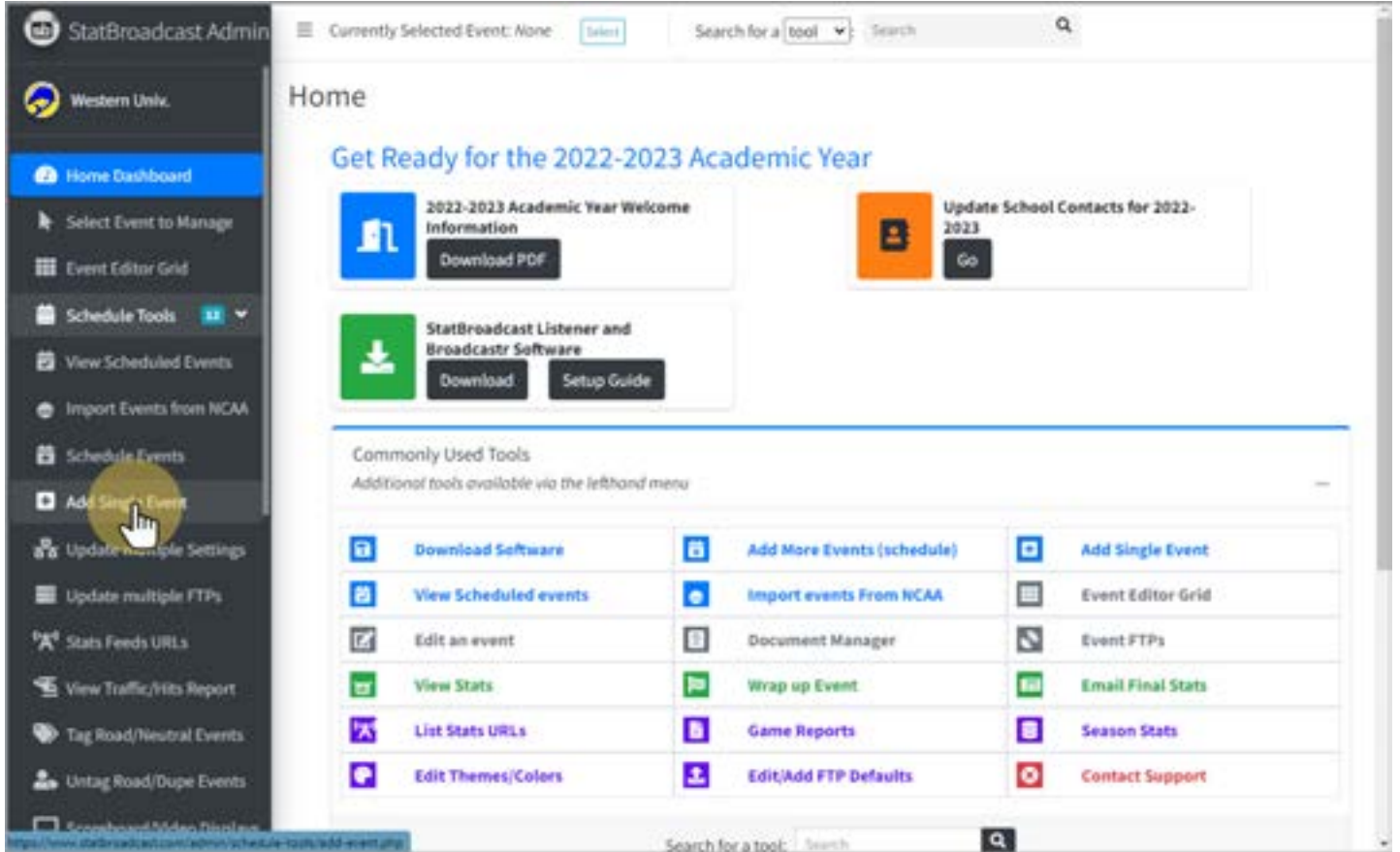
Point your browser at <http://admin.statbroadcast.com> and use your school's credentials to log in.



## 2. Expand the Schedule Tools from the left menu



### 3. Click on Add Single Event



## 4. Select the sport and today's date

StatBroadcast Admin

Currently Selected Event: None Select Search for a tool: Search

### Add Single Event

Please fill out the basic event information below. All fields are required. Additional fields/details will be available on the next screen.

**Gender\*:** Mens **Sport\*:** Basketball **Date\*:**  **Event Visibility\*:** Public Live Feed **Test Event\*:** No

**Home Team\*:** Western Univ.

*Note: if a school is not listed above, please type their name*

**Event Name\*:**  **Coaching Delegate:**

Automatically add Default FTP Destinations

[Create Event](#)

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## 5. Set the 'Test Event' field to Yes

StatBroadcast Admin

Currently Selected Event: None  Search for a tool Search

### Add Single Event

Please fill out the basic event information below. All fields are required. Additional fields/details will be available on the next screen.

**Gender\*:** 
**Sport\*:** 
**Date\*:** 
**Event Visibility\*:** 
**Test Event\*:**

**Home Team\*:** 
**Visiting Team\*:**

*Note: if a school is not listed above, please type their name into the Home/Away Team field and press enter, or select 'TBD' and manually add the name in the 'Event Name' field.*

**Event Name\*:** 
**Score Keeping Delegate:**

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## 6. Give the Event a name and click 'Create Event'

*Note: It is not necessary to set home and away teams for test event.*

StatBroadcast Admin

Currently Selected Event: None  Search for a tool

### Add Single Event

Please fill out the basic event information below. All fields are required. Additional fields/details will be available on the next screen.

**Gender\***: Mens   
**Sport\***: Basketball   
**Date\***: 2022-08-10   
**Event Visibility\***: Public Live Feed    
**Test Event\***: Yes

**Home Team\***: Western Univ.   
**Visiting Team\***:

Note: if a school is not listed above, please type their name into the Home/Away Team field and press enter, or select 'TBD' and manually add the name in the 'Event Name' field.

**Event Name\***: Stats Test   
**Score Keeping Delegate\***: Select...

Automatically add Default FTP Destinations

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